



Oslo and Hvitsten Art Haven

TERMS OF RESIDENCY

In the Norwegian capital of Oslo and in Hvitsten Safemuse is running a safe residency programs for artists worldwide who are being censored, living under threat or, for various reasons, cannot work freely in their place of living – due to their artistic activities, and experiencing restrictions on their artistic freedom from state and/or non-state actors. The main goal for the program is for Safemuse to facilitate for safe stays, opening up for creativity and artistic development, so that the guest artists in residence can work and focus on their art.

We offer six-month residencies for artists within all disciplines with a focus on artistic freedom, development and cooperation. The Oslo Art Haven is funded by the Municipality of Oslo and in collaboration with the Nordic Black Theatre. The Hvitsten Art Haven is funded by the EU-program EEA and by regional and local authorities.

1. Program preparation and content – rules of conduct

The residency will take place in Oslo or Hvitsten, Norway and have a duration of six months. There will be a team consisting of a residency coordinator, a mentor and advisors from Safemuse to facilitate the work.

Prior to arrival, the Safemuse team in dialogue with the artist will:

- Develop a plan that outlines both the overall content and the goals for the residency.
- Prepare and facilitate for cooperation with relevant selected artists living in Norway.
- Start working on relevant opportunities to present the artists' work during the stay (exhibitions, concerts, performances, etc.).

During the program, the artist is obliged to:

- Follow the agreed program items and projects scheduled for the residency.
- If possible, participate in the residence program's outreach program and other projects that centre around art and society. Participation is not mandatory.
- Not take part in any use of illegal drugs or other drug related activities during the stay or travel connected to the residency. If such use takes place, Safemuse may terminate the residency immediately, and the artist may be held responsible for any economic or other damage to the residency program.

At the closing of the residency, the artist is obliged to return or travel on in accordance with the agreement between the parties, and not violate the conditions of the given visa associated with the stay.

The program does not open for an extension of stay. The program can normally not accept family members accompanying the artist in residence (exception for single parents can be made).

2. Application processing and contract

After the reception of applications, there will be a short period of application processing which will assess the individual applicant's status and needs, as well as artistic background and motivation. For those considered eligible for a residency by the Safemuse Art Haven Assessment Committee, there will be a round of direct contact discussing the application and the potential program more in detail.

Thereafter, we enter into a written contract with the candidates who are offered a residency. The contract will include the scope and motivation of the residency, and the financial and practical conditions for the stay, including the set monthly payment of stipend/allowance.

In addition, the candidate will receive an invitation letter as a basis for the visa application.

3. Exposure, media and security

Safemuse pays great attention to making the stay as safe as possible for the guest artist. Safemuse will help to ensure that the stay does not lead to an increased risk for the artist following the stay, and will work closely with the artist when it comes to how much exposure the artist wants, and can have, during the stay.



During the residency, the artist is required to acknowledge being a Safemuse Guest Artist of the Oslo/ Hvitsten Art Haven Program, and that this is made clear in all contexts where the artist appears in public, in any/all exhibitions, performances, conferences, workshops, publications, and promotional materials during the time of the residency.

4. Privacy policy

All private information from the artist included in the application and made available for Safemuse during the residency, and all content included in the contracts between the artist and Safemuse in connection to the residency, are strictly confidential.

5. Finance and payment

The program covers all costs connected to the artist's travel and stay in Norway.

For residence participation, Safemuse will cover:

- Living expenses/stipend covering daily living costs (paid monthly).
- All costs covering international transportation/flights to Norway and return (or onwards to a destination agreed before entering into contract).
- Connecting national transport.
- Visa-costs.
- Housing during the residency.
- Health and travel insurance.

In addition:

- For performances/activities in other cities than Oslo that is part of the residency program, Safemuse will organise and cover transport and hotel/housing for the actual dates.
- A prerequisite for the payment of agreed expense reimbursements is that documentation of expenditures is presented to Safemuse as soon as possible after the mission. Safemuse will cover ONLY specified and agreed expense reimbursements.

Leaves of absence/ travel programs initiated by the artist:

- For travel programs initiated by the artist that is not recognized by Safemuse being a part of the residency program, the artist will organize all travel arrangements and eventual visa applications her-/himself, and cover all costs. All travel programs in this category is to be presented by the artist in due time, and must be agreed upon by both parties before implementation.
- Longer stays/ leaves of absence from the residency programme (more than two weeks), the artist must apply to Safemuse in writing as early as possible before planned departure. The artist will organize all travel arrangements and eventual visa applications her-/himself, and cover all costs. The monthly payment of living expenses/stipend will be put on hold for the whole duration of the leave. Safemuse will, to the greatest extent possible, contribute to adapting the residency program to such leave and travel needs. However, based on the overall budget responsibility and also residency program obligations towards other artists, Safemuse reserves the right to refuse such applications for leave of absence.

6. Insurance

The residence artist will be covered by Safemuse visitor insurance through IF/Europeiske, covering baggage (NOK 25.000), medical insurance (NOK 500.000) and repatriation (NOK 200.000) in the whole Schengen area throughout the whole residence period. Insurance Certificate Specification will be made available by Safemuse to the artist for the visa application.

The artist is responsible for all personal instruments/equipment/possessions that is not covered by the Safemuse visitor insurance for the entire period of the residency.

7. Visa

We advise to apply for a Schengen visa for the whole period in question as soon as possible after the selection is made and the candidate has been invited. Type of visa: "UDI 2015-012 Oppholdstillatelse ut fra et kulturelt formål" (Temporary residence permit for the purpose of culture).

Safemuse will, if desired, assist in the visa application process.



8. Copyright

All artistic works and artistic products developed through the residency by the artist are the property of the artist. (In the case of more artists involved in the creation, the copyright/ownership will be split.)

Broadcasting, audio and/or video recording of artistic performances, rehearsals and other artistic work is not permitted without special agreement. Safemuse has, however, the right to make audio- and video recordings for internal use/documentation only at no additional fee. Any use of such recordings for purposes other than internal documentation must be specifically agreed upon between the parties.

9. Legal policy

By breach of contract by either party, the other party may cancel the agreement and demand compensation for the loss caused.

In the case of disputes concerning the residency and/or interpretation of the residency contract, each party involved may claim a settlement by Norwegian court.

This document is recognized and to be accepted as part of the residency contract.

Oslo **.**.****

Artist/ assignee

Celina Jerman Bright-Taylor, Safemuse